



MEMORANDUM

TO: Parks and Recreation Board Members

FROM: Manuel A. Mollinedo, Director
Parks and Recreation Department

DATE: November 7, 1990

SUBJECT: Town Lake Park Gazebos

*Delay Possum Point to
resolve crayfish
- ~3 alternate animals
will be suggested to
Phillips/T. Paul: select
alternate by 11/27.*

In your September 25 agenda, conceptual designs were presented for three gazebos in Town Lake Park. These designs are presented again for your consideration at your November 14 meeting.

The original development of Town Lake Park included the construction of several wooden gazebos at lookout points. These structures have deteriorated over the years, and are recommended, in the Town Lake Park Design Manual, to be replaced by steel structures that will be more durable. Statements of qualification were solicited from Austin area artists this spring, to redesign three of these gazebos. Those are the gazebos at Lou Neff Point, Possum Point and the Burford Fire Tower (see attached map). Three different artist teams were selected by a jury, whose members were selected by the Art in Public Places Panel. The jury members were Steve Yanigasawa, a local Architect; Aan Coleman, a local Landscape Architect; and Bert Long, a Houston-area artist. The jury assigned each selected team a particular gazebo. Design contracts were negotiated with each team. Because of the visibility and inherent interest of the project, the designs of each team are attached, and will be presented by a representative of each artist team at your November 14 meeting. Contracts for the development of construction drawings and actual construction of the gazebos will be developed subsequently. The budget for the construction of each gazebo is \$25,000.

The Art in Public Places Panel considered the designs at their September meeting, and decided that their action was not required on the project. The Waterfront Planning Advisory Board recommended acceptance of the designs at their September 19 meeting.

Recommendation:

It is recommended that the Parks and Recreation Board approve proceeding with developing contracts for construction drawings with each of the artist teams, pending the receipt of a cost estimate from

each artist team indicating that the structure can be constructed for the available budget. It is further recommended that a written statement from a registered Engineer be provided by the team designing the Lou Neff Point Gazebo, indicating that the design is structurally feasible in that location for the available budget.

Please contact me if you have any questions.



Manuel A. Mollinedo, Director
Parks and Recreation Department

MAM: CK

Attachments



MEMORANDUM

TO: Parks and Recreation Board Members

FROM: Charles Heimsath, Chair
Land and Facilities Committee

DATE: November 7, 1990

SUBJECT: Town Lake Park Gazebos

At our committee meeting on November 7, 1990, we considered the proposal to replace three existing wooden gazebos in Town Lake Park according to the conceptual designs of three teams of artists. We understand that the gazebos are to be unique, functional works of art within the park, and that most other park furniture in Town Lake Park will be built according to the designs in the Town Lake Comprehensive Plan Design Manual. We also understand that the proposed gazebo designs are intended to be compatible with the furniture designs in the Town Lake Comprehensive Plan Design Manual.

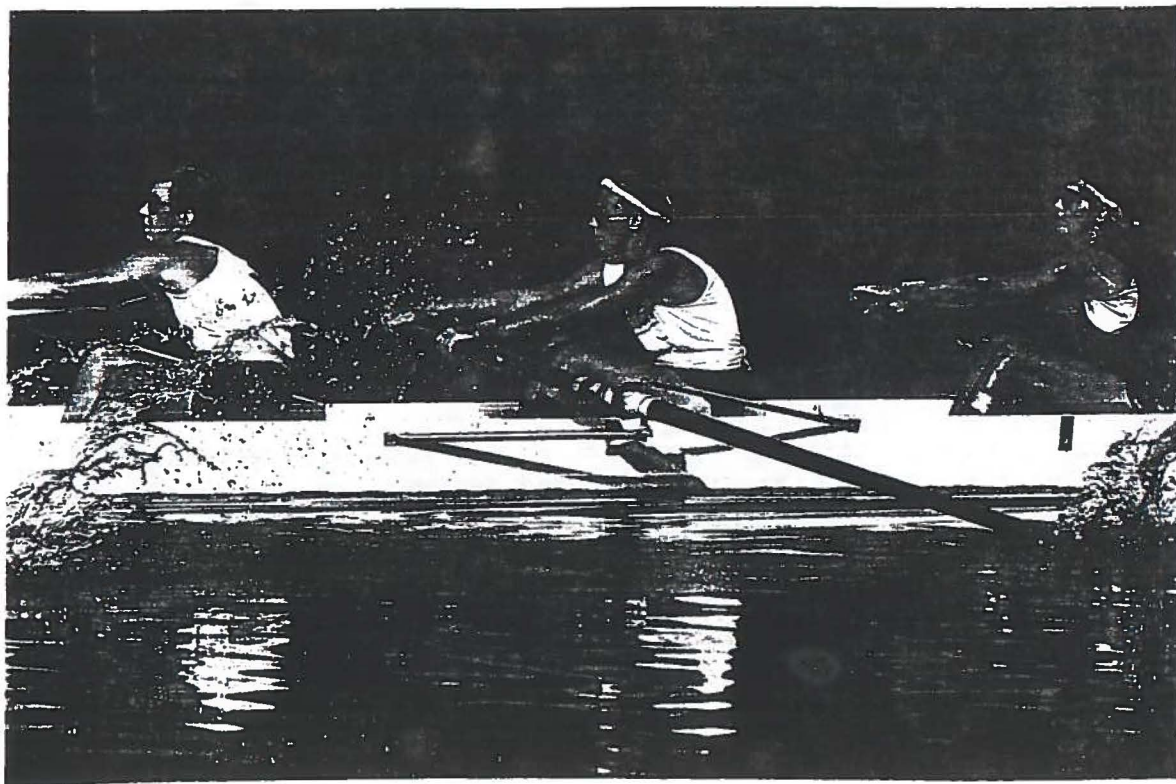
We concur with the staff recommendation to proceed with development of the gazebos according to the three proposed designs.

Charles Heimsath

Charles Heimsath, Chair *by SS*
Land and Facilities Committee
Parks and Recreation Board

Austin's

ROWING



1990 Rowing Committee Report

ROWING COMMITTEE REPORT

to

AUSTIN PARKS AND RECREATION BOARD

AUSTIN CITY MANAGER

and

AUSTIN CITY COUNCIL

ROWING COMMITTEE MEMBERS

<u>Members</u>	<u>Affiliation</u>
Ed Baxter	Interested Citizen
Mark Castleman	Coach of Women's Crew at University of Texas
Billy Gammon	Rower
Jeff Hart	President of Austin Rowing Club
Judge Joe Hart	Rower
Anne Marie Heilman	Texas Rowing
Bob Karetsky	Coach of Novice Men's Crew at University of Texas
Sally Koch	Austin Runners Club and Austin Rowing Club
Sam Rivers	Texas Rowing

November 1990

ROWING COMMITTEE REPORT

ROWING COMMITTEE GOALS AND GUIDELINES

The Rowing Committee is in place to suggest a long term plan for rowing primarily on Town Lake with the possibility of rowing on Lake Walter E. Long, as well as, surrounding Hill Country Lakes. This report could serve as a standard by which the sport will grow in Central Texas. The information in this proposal was provided by individuals who have direct contact with the art and science of rowing; concerned citizens; members of the Parks and Recreation Board; with input from the Parks and Recreation Department staff.

SAFETY

The Rowing Committee recognizes safety factors as the most important point of interest, and recommends the following guidelines:

Removal of Navigational Hazards

- Sand Bars
- Submerged - Low Water Crossing
- Stumps and Logs

Sand bars created by Johnson Creek, Waller Creek, and other creeks and drainage areas into Town Lake are serious hazards to rowers and other boat users. Sources of funding are being pursued through various entities, including the Corps of Engineers, for the removal of the sand bars. Another possible source of funding could be from drainage fees allocated for channel clearing. Removal of these sand bars would eliminate that safety hazard and greatly enhance the enjoyment of rowing. The Rowing Committee agrees that if Austin is to become a major rowing center these hazards need to be removed as soon as possible.

The concrete or rock portion of the submerged low water crossing protruding closest to the surface should be removed. The removal of stumps and logs can be accomplished by City personnel on a routine basis, as well as, the removal of several pipes extending above the water in the submerged low water crossing area. The Rowing Committee strongly recommends the reinstatement of the Town Lake Shore Cleanup Crew in order to accomplish the much needed maintenance. It is also recommended that one or more locations be established along Town Lake where floating debris, which is hazardous to navigation, can be beached or deposited for routine pick up by City personnel.

Navigational Rules

- Rules for Use of Lake - Right of Way
- Navigation Light(s) on Boats Operated After Dark
- Alcohol Restriction

All boat users shall comply with the Texas Water Safety Act.

Rules for use of the lake are (to the extent not inconsistent with the Texas Water Safety Act):

- Downstream boats between mid-channel and south shore
- Upstream boats between mid-channel and north shore
- Do not cross mid-channel except to change directions
- Overtaking boat must yield to boats being overtaken, should pass on mid-channel side
- Crossing boat must yield to boats headed up or down stream
- The rules for use of the lake should be made available, in written form, to all patrons of boat concessions on the lake.

Navigational Light(s)

- All boats operated after dark must carry navigation light(s)

Alcohol Restriction:

All committee members agree alcohol is the most contributing factor in all water related incidents involving injuries or deaths. Alcohol use by other boaters is causing problems for all lake users. The Rowing Committee recommends that alcohol be banned from Town Lake. This can be accomplished administratively by the Director of the Parks and Recreation Department, and exceptions can be made where deemed appropriate.

Install Navigational Markers Where Needed

Bouys:

Install appropriate bouys to mark navigational hazards and the mid-channel of the river where necessary. Bouys should be of the size and materials that would not cause injuries or damage in the event of collision or other contact with boats. All bouys should be sized and placed so as to have no adverse impact on the aesthetics of the Town Lake area.

Signage

Contact has been made with the Texas Highway Department for permission to place directional signs at spans of bridges.

Signs describing the lake, and setting out rules for use of the lake need to be prominently displayed at public access points and at all concession sites. Funds are available for a limited number of signs. Should additional signs be needed the Rowing Committee would be willing to help identify funding.

All signs should be sized and placed to have no adverse impact on the aesthetics of the Town Lake area.

Safety Enforcement

Park Police officers presently patrol the trails along Town Lake daily, and spot patrol the lake by boat.

Initiate conversations with the Austin Fire Department and Emergency Medical Services to determine/accommodate facilities needed for adequate safety.

DEVELOPMENT

Development Needs of Rowing In Austin

The City of Austin's Town Lake and other central Texas lakes provide an ideal arrangement of the basic requirements for developing exceptional competitive and recreational rowing. The implementation of this plan is essential for safety, as well as, developmental reasons. Austin's environmental and cultural interests will be served as community interest in rowing continues to expand. Town Lake and the surrounding lakes possess the basic requirements to provide extensive rowing opportunities. Austin is proud of the recognition that the development of this national sport is bringing to our city.

Town Lake and the surrounding lakes possess the basic requirements to provide extensive rowing opportunities.

Austin is one of the few cities in the United States to have a beautiful continuous greenbelt in the heart of the city. The north shores of Town Lake with the exception of the University of Texas Brackenridge Tract located west of Loop 1 MoPac bridge, are City-owned from Tom Miller Dam to Longhorn Dam. The south shores are not all City-owned, however, many private businesses have contributed a trail across their property to link with the City owned trails for the enjoyment of trail users.

New Facility

The Rowing Committee recognizes the immediate need for an additional boathouse/storage facility. Any proposed facility must proceed through existing channels of approval. There are ideal locations for a new rowing/recreational facility east of Congress Avenue. Other locations may be suitable as well, based on the Town Lake Comprehensive Plan. Any new facility should be made available to the public, with proper training and supervision.

Since Town Lake provides the perfect tranquil, peaceful backdrop for rowing, commercial development should be carefully controlled. The areas west of Loop 1 MoPac bridge are pristine and breathtaking in their natural beauty. Visiting rowers and tourists are impressed with these natural areas in an urban setting.

Promote Local Regattas

Presently the Austin Rowing Club is host to two regattas each year, the Heart of Texas Regatta in March and the Head of the Colorado Regatta in October. Because these regattas are a source of tourism for greater Austin, the City should encourage and promote these events.

In September 1991 the Austin Rowing Club will host the National Masters Regatta. We all look forward to hosting this prestigious event and hope that the navigation hazards referred to in this report can be resolved before this regatta takes place.

Encourage Development of Texas Crew Funding

The University of Texas Crew, Austin's local collegiate rowing organization, is an important focal point in the development of rowing. With the development of Texas Crew, outside funding for the sport will increase. The City should encourage the University of Texas to support Texas Crew through funding, varsity sport recognition, and boat house construction.

Develop High School Rowing

Long-term planning includes the introduction of a juniors/high school program. The high school program will be open to all high schools in the Austin area, increasing community involvement. Contact with some high schools has already been initiated.

Noise Abatement/Sound Restriction

Amplified megaphones on Town Lake should be discouraged. It is recommended that use of amplified megaphones before 8:00 a.m. and after 8:00 p.m. be prohibited unless permitted by the Parks and Recreation Department Director.

Resident rowing coach launches are adequately powered by motors of 10 hp or less, and it is recommended that all future launch motor acquisitions for Austin based coaching purposes be limited to 10 hp or less. However, it will take some time and consideration to educate visiting rowing crews.

Carrying Capacity Projection for Town Lake

Town Lake has the capacity to support a much greater number of rowers and other beneficial uses of the Lake. It is difficult to make an accurate projection of the additional percentage of rowers and other boat users that can be safely supported. It is recommended that human propelled craft, which are more compatible and therefore capacity maximized, be given preference for development. By maintaining such compatibility of use, the carrying capacity of the Lake may be able to exceed the Army Corps of Engineers Recreation Carrying Capacity Handbook Methods and Techniques for Planning, Design, and Management standards, as described in the 1989 Town Lake Concession Annual Report, especially with implementation of the recommended navigational rules.

One way in which carrying capacity of the lake can be positively effected is through careful screening, selecting, and monitoring of watercraft concessionaires. Limiting disruptive wakes from watercraft will improve the carrying capacity of Town Lake. It is recommended that the disruptive and erosive wakes be considered by the Parks and Recreation Board in issuing concession permits and by the Parks and Recreation Department Director in issuing special use permits.

It is the Rowing Committee's vision that Austin emerge as a national rowing center in four to six years. If the City of Austin implements this report, the Rowing Committee strongly believes their vision can be realized.

September 13, 1990

TO: CHAIRPERSONS, BOARDS AND COMMISSIONS EXCEEDING 9 MEMBERS
FROM: JULY SELNESS, BOARD AND COMMISSION COORDINATOR
SUBJECT: MEMBER SIZE LIMITATION

THE CITY COUNCIL PASSED A RESOLUTION ON SEPTEMBER 6, 1990, DESIGNED TO BRING ALL BOARDS AND COMMISSIONS INTO COMPLIANCE WITH SECTION 2-4-6 OF THE CITY CODE WHICH PROVIDES THAT NO BOARD, COMMISSION OR COMMITTEE CREATED BY THE CITY COUNCIL SHALL BE COMPOSED OF MORE THAN NINE (9) MEMBERS.

THE ENCLOSED RESOLUTION DIRECTS THE CHAIRPERSON OF THE AFFECTED BOARDS AND COMMISSIONS TO REPORT TO THE CITY COUNCIL WITHIN SIXTY (60) DAYS WITH A PLAN FOR RESTRUCTURING OR REVISING THEIR MEMBERSHIP CRITERIA TO ACHIEVE COMPLIANCE WITH THE CODE.

THANK YOU FOR YOUR ATTENTION TO THIS MATTER.

SINCERELY,

Judy Selness

JULY SELNESS
BOARD AND COMMISSION COORDINATOR

Staff Liaison:

*This has been sent
to the Chairperson*

Judy Selness

R E S O L U T I O N

WHEREAS, Section 2-4-6 of the Code of the City of Austin provides that no board, commission or committee created by the City Council shall be composed of more than nine (9) members unless its creation and size are established by State or Federal law; and,

WHEREAS, various boards, commissions and committees created by the City Council have been allowed to exceed the nine (9) member limitation; and,

WHEREAS, it is in the best interests of the City for all boards, commissions and committees to be in compliance with Section 2-4-6 of the City Code; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

The City Council will make no appointments to fill a vacancy on any board, commission or committee that currently exceeds the nine (9) member limit specified by Section 2-4-6 of the City Code.

BE IT FURTHER RESOLVED:

That the Chairperson of each board, commission or committee whose membership exceeds the nine (9) member size limitation is directed to report to the City Council within sixty (60) days with a plan for restructuring or revising their membership criteria to achieve compliance with Section 2-4-6 of the City Code.

ADOPTED: September 6, 1990

ATTEST:

James E. Aldridge
James E. Aldridge
City Clerk

CAB:rs
06SEP90

PARKS AND RECREATION BOARD
ANNUAL REPORT 1989-90

1. OFFICIAL NAME OF THE COMMISSION

Austin Parks and Recreation Board

2. OBJECTIVES AND FUNCTIONS

To advise the Austin City Council and City Manager on matters pertaining to the acquisition, development, sound management, maintenance and use of parks, recreational facilities and leisure services owned or controlled by the City of Austin.

3. AUTHORITY

Created February 8, 1934, City Code, Volume a, Chapter 24, Article II, Section 24-3; amended March 15, 1951, Ordinance No. 590604-F; amended further by Ordinance No. 771013-0, Ordinance No. 780223-F, and Ordinance No. 780223-G.

4. NAMES, ADDRESSES, OCCUPATIONS AND ETHNICITY OF THE CURRENT MEMBERS OF THE COMMISSION

<u>Names and Addresses</u>	<u>Ethnicity and Sex</u>
a. Beverly Griffith, Chair 2908 Scenic Drive (03) Business: Griffith Properties	WF
b. Louise Nivison, Vice Chair 3604-B Summit Bend (59) Business: Retired	WF
c. Lawrence Britton, Secretary 1613 Elmira Road (21) Business: Retired	BM
d. Ron Cartlidge 1802 Woodland Avenue (41) Business: Mendez Middle School	WM
e. Richard Terrance (Terry) Colgan 8120 Ripplewood Drive (58) Business: LCRA	WM
f. ErmaLinda Cruz-Torres 910 Gullett (02) Business: San Juan Child Development Ctr.	HF
g. Agnes Edwards 4309 Avenue G (51) Business: Texas Department of Human Services	WF

- h. Charles Heimsath WM
1609 Preston Ave (03)
Business: Capital Market Research
- i. Neil Iscoe WM
1806-A Polo Road (03)
Business: MCC
- j. Sue Robinson WF
2407 Harris Blvd. (03)
Business: Robinson Properties
- k. Ruby E. Williams BF
3208 Cherrywood Rd. (22)
Business: Tx. Dept. of Agriculture

Members Emeritus:

- Mrs. Roberta Crenshaw WF
2515 El Greco Cove (03)
- Mrs. Ruth D. Isley WF
(no Austin address)
- Mrs. Margaret Scarbrough WF
Scarbrough Bldg. (03)

5. REPORTS AND RECOMMENDATIONS PRESENTED TO THE CITY COUNCIL FROM OCTOBER 1989 THROUGH SEPTEMBER 1990

October 1989

Recommended approval of the construction of a water line across Walter E. Long Park to serve an adjoining golf course.

Recommend approval of construction of a boat dock at 5305 Tortuga Trail.

November 1989

Recommended approval of the Cedar Door Use and Maintenance Agreement.

Recommended approval of the proposed amendments to Chapter 13 of the Austin City Code regarding small subdivisions.

December 1989

Recommended approval of the purchase of a tree farm by the City of Austin.

January 1990

Recommended approval of a community facilities agreement between the City of Austin and the Umlauf Sculpture Garden, Inc.

February 1990

Approved a request for installation of a vending machine at Walsh Boat Landing.

Recommended implementation of increased hours of operation of recreation centers and implementing an Adopt-A-Recreation Center program.

March 1990

Public Hearing on approval of an agreement with Capitol City Trap and Skeet Club to continue the provision of recreation services and facilities at the northwestern corner of Walter E. Long Metropolitan Park.

Approval of an agreement with Capitol City Trap and Skeet Club to continue the provision of recreation services and facilities at the northwestern corner of Walter E. Long Metropolitan Park.

Recommend approval of an ordinance to dedicate vacated portions of Barton Skyway across and through the Barton Creek Greenbelt.

Recommend approval of the construction of a single slip boat dock at 1509 Manana Street.

Recommend approval of the construction of a two slip boat dock at 4104 Watersedge Drive.

April 1990

Recommended approval of construction of a two slip boat dock at 1430 Rockcliff Road.

Recommended approval of amendments to the Springwoods MUD Consent Agreement regarding the development of parkland.

Recommended approval and prioritized the Parks and Recreation Department's capital improvement projects.

May 1990

Recommended approval of the construction of a single slip boat dock at 2201 Island Wood Road.

Recommended approval of the construction of a two slip boat dock at 4103 Shimmering Cove.

Recommended approval of the Convention Center District Design Guidelines.

Recommended approval of the sale of 3.2 acres of the Austin Memorial Park Cemetery for expanded parking capacity at the Northwest Recreation

Center.

Recommended approval of a permanent wastewater easement through Mary Moore Searight Park for the Slaughter Creek Wastewater Interceptor, Phase B.

June 1990

Public Hearing on a proposal to rename a section of Town Lake Park.

Recommended approval of the removal of the temporary fencing on Mount Bonnell.

Recommended approval of an easement to rehabilitate the Blunn Creek Wastewater Line.

July 1990

Recommend approval of construction of a single slip boat dock at 4505 River Wood Court.

Recommend approval of construction of a T-Head fishing pier and boat dock at 1818 Lakeshore Boulevard.

Recommend approval of the request from West Austin Youth Association to make fencing improvements to Bechtol-Harper field.

Approval and submission of an interim report on Mount Bonnell to City Council.

August 1990

Approval and submission of a final report on Mount Bonnell to City Council.

Approved in concept the staff drafted contract with Aqua Festival for reservation and use of Auditorium Shores.

Approval and submission to Council of a Resolution regarding the continued funding of Community Education.

Approval and submission of a resolution regarding the AMEGO proposal for park consolidation.

Approved a proposal to act as an appeals panel for the denial of alcoholic beverage waivers.

September 1990

Recommend approval of an interim Town Lake Concession Policy.

Recommended approval of easements along Walnut Creek and Colorado River Greenbelts for the construction of a "Low-Flow Diversion" project for the Water and Wastewater Utility.

Recommended approval of boat dock construction at 2201 Island Wood Road.

6. NUMBER OF MEETINGS HELD

23

7. ATTENDANCE

(see attached sheets)

8. NUMBER OF PUBLIC HEARINGS HELD

5

9. NAVIGATION

The Parks and Recreation Board considered 11 navigation items and 1 revision to the Navigation Code.

10. TOUR MEETINGS

Parks and Recreation Board Members toured the Jimmy Clay Golf Course on October 16, 1989; the Zaragoza Recreation Center on November 13, 1989; Zilker Park Playscape on May 14, 1990; Dougherty Arts Center on June 11, 1990; Elisabet Ney Museum on July 9, 1990; and the Austin Nature Center on September 10, 1990.

11. EXPENSE

\$ 5,345.19

This includes food and ice, personnel, copying, postage and supplies.

12. CITY PERSONNEL WHO REGULARLY ASSIST THE COMMISSION

- a. Manuel A. Mollinedo, Director, Parks and Recreation
- b. Carolyn D. Nelson, Deputy Director, Parks and Recreation
- c. Jody Hamilton, Staff Support Services Supervisor II, PARD
- d. Prenis Williams, Division Manager, Programs
- e. Stuart Strong, Program Manager, Planning and Design
- f. Peter Marsh, Engineer, Planning and Design
- g. Carolyn Kelley, Landscape Architect
- h. Donna Bohls, Executive Secretary

13. FUNCTIONS OF THE BOARD WHICH ARE DUPLICATED BY ANY OTHER COMMISSION

There are no other boards that duplicate the functions of the Parks and Recreation Board.

14. RECOMMENDATIONS

The Parks and Recreation Board very strongly recommends that the Board be continued as we feel it is a very vital liaison between the community and the City Council in matters involving parks and recreation services for the citizens of Austin.

PARKS AND RECREATION BOARD INITIATIVES FOR 1990

1. Address two ongoing public health and safety issues by:
 - A. Developing a bikeway in the Town Lake Corridor for public recreational riding and for public transportation.
 - B. Study establishing a late night curfew on Lake Austin to reduce fatalities and injuries.
2. Support and coordinate private fund raising for the benefit of PARD's public service goals.
3. Encourage citizen volunteer work in parks, playgrounds, pools and recreation centers working with individuals and organizations such as the Volunteer Center and Red Cross.
4. Establish a trust fund for the implementation of the Town Lake Comprehensive Plan and other capital needs to be funded by income from concessions and from rental of parks property.
5. Carefully evaluate concession and reservation requests from citizens and citizen groups in terms of community needs and council adopted plans.
6. Study consolidation of groups advisory to the Parks and Recreation Department and the Parks Board for cost and time saving.
7. In order to advise the Manager and Council in a more informed way, review a monthly plan to actual summary of the current budget.
8. Respond to the need for year round swimming, exercise and teaching facilities.
9. Monitor the number of water-craft on Town Lake in order to have information for planning, and to prevent overcrowding.
10. Develop a master plan for Lake Walter E. Long Park.
11. Present to Council in January a policy regarding concessions in the city's parks.
12. Study expanded community uses for Commons Ford Ranch for appropriate business, private and student groups.
13. Study and recommend a plan to better manage and provide for our pets in the parks.

PARKS AND RECREATION BOARD
WORK PLAN 1990

January	Review of navigation requests, major contracts, MUD requests, major policies, major park development plans, easements on parkland, and naming of facilities.
February	Setting Priorities for PARD Operating Budget (1989-90) Review of navigation requests, major contracts, MUD requests, major policies, major park development plans, easements on parkland, and naming of facilities.
March	Review of navigation requests, major contracts, MUD requests, major policies, major park development plans, easements on parkland, and naming of facilities.
April	Review of navigation requests, major contracts, MUD requests, major policies, major park development plans, easements on parkland, and naming of facilities.
May	Review of navigation requests, major contracts, MUD requests, major policies, major park development plans, easements on parkland, and naming of facilities.
June	Review of navigation requests, major contracts, MUD requests, major policies, major park development plans, easements on parkland, and naming of facilities.
July	CIP Hearing (pending Plannning Commission review) Review of navigation requests, major contracts, MUD requests, major policies, major park development plans, easements on parkland, and naming of facilities.
August	Review of proposed 1990-91 PARD Operating Budget Review of navigation requests, major contracts, MUD requests, major policies, major park development plans, easements on parkland, and naming of facilities.
September	Review of navigation requests, major contracts, MUD requests, major policies, major park development plans, easements on parkland, and naming of facilities.
October	Review of navigation requests, major contracts, MUD requests, major policies, major park development plans, easements on parkland, and naming of facilities.
November	Review of navigation requests, major contracts, MUD requests, major policies, major park development plans, easements on parkland, and naming of facilities.
December	Review of navigation requests, major contracts, MUD requests, major policies, major park development plans, easements on parkland, and naming of facilities.

NEEDS ASSESSMENT REVIEW AND SCHEDULE

Monthly review of recommendation and action of other groups advisory to PARD.

Regularly set public hearing on policy issues, CIP proposals.

Site visits.

Citizen communications.

PRIORITY ISSUES

1. Maintenance and restoration of existing facilities
2. Acquisition and development of parkland
3. Marketing the Town Lake Master Plan
4. Insuring access to affordable leisure opportunities

PROJECTS/STUDIES/INITIATIVES

- A. Cost of Service Update
- B. Town Lake Master Plan Ordinance
- C. Grants and Donations
- D. Revision of Navigation Ordinances
- E. Public-Private Partnerships
- F. Implementation of Austinplan

M E M O R A N D U M

TO: Parks and Recreation Board Members

FROM: Manuel A. Mollinedo, Director
Parks and Recreation Department

DATE: November 6, 1990

SUBJECT: Resolution Regarding Support for Boards and Commissions

Attached is a copy of the resolution passed on October 18, 1990 regarding support for Council-appointed Boards and Commissions. The resolution distinguishes between "sovereign" boards and other boards so we requested clarification from the City Attorney regarding Parks Board. Parks Board, due to its approval of boat dock and other construction on Lake Austin, is considered a sovereign board; therefore, we will continue to maintain the minutes of the Board.

With regard to the other cost-saving measures, however, we will be complying with the guidelines in the resolution.

Please let me know if you need additional information.



Manuel A. Mollinedo, Director
Parks and Recreation Department

MAM:jh

R E S O L U T I O N

WHEREAS, boards and commissions of the City of Austin advise the City Council; and,

WHEREAS, the cost of City staff support to boards and commissions has steadily increased and needs to be reduced; Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

That all City Council boards and commissions are requested to reduce their requirement for support from the City and from City staff. Such efforts should include the following:

1. Selection of a member of the board or commission to serve as recording secretary to maintain the minutes of the board or commission except for the Planning Commission and other sovereign boards which require timely reporting of minutes for consideration of appeals.

2. Providing copies of reports and voluminous materials only to members who specifically request the information.

3. Staff presence at meetings needs to be reduced to no more than one person except in special circumstances.

4. Requests for opinions of the City Attorney or other specialists should be requested only by vote of the board or commission. Such requests should be made with ample opportunity

for staff to respond in writing.

5. Mailing costs should be reduced. Back-up materials should not be mailed. Mailing surveys or announcements of board or commission activities at City expense is not appropriate.

6. City staff should not be asked to deliver agenda and back-up materials or be expected to contact members to encourage attendance at meetings.

7. Requests by boards and commissions for materials, opinions, maps, charts, signs and staff studies should be limited to the body's official duties in advising the City Council. Such requests should be made only after a majority vote.

8. The purchase of food or beverages and the rental of meeting space are not appropriate.

9. Travel expenses are to be allowed only for essential training seminars. When travel is appropriate, a notice in advance should be provided to the City Manager and the City Council.

10. Advertising should not be purchased at City expense except to satisfy statutory or ordinance requirements.

11. City funds should be used for Council appointed boards and commissions only. Expenditures on organizations or bodies not appointed by the City Council should be curtailed.

12. Due to budget constraints, the use of Channel 6

facilities to record or broadcast meetings will be limited.

13. Photographic expenditures should be limited to performance of duties mandated in each group's enabling ordinance or resolution.

14. City resources should not be used for the promotion of festivals, events, celebrations, awards ceremonies, and seminars.

15. The number of meetings held by a board or commission is not necessarily indicative of performance. Consolidation of agenda items and other efforts should be made to reduce the number of meetings held.

BE IT FURTHER RESOLVED:

That each board or commission required to file an annual report by City Ordinance No. 891214-E, will include in the annual report a summary of the actions that the Commission has taken to reduce the cost of City staff support during the previous year.

ADOPTED: October 18, 1990 ATTEST: James E. Aldridge
James E. Aldridge
City Clerk

CAB:rs



MEMORANDUM

TO: Parks and Recreation Board Members

FROM: Manuel A. Mollinedo, Director
Parks and Recreation Department

DATE: October 31, 1990

SUBJECT: Zilker Playscape Fundraising Committee

The children's playscape in Zilker Park was originally constructed in 1971, and is now in need of renovation. PARD, through a program of extensive public participation, has developed an innovative design for the renovation of the playscape. As there are not sufficient CIP funds to complete the project, a fundraising committee was established in June 1988, with the knowledge of City Council, to lead fundraising efforts for the playscape.

The fundraising committee has now established a separate bank account, through which to receive donations for the playscape renovation. Expenditures from the account will require the signature of the committee Chair and the committee treasurer. Any donation checks which are made out to the City of Austin or PARD will continue to be deposited into a PARD playscape renovation account. The treasurer of the committee, a CPA, will prepare periodic financial statements for the committee bank account. The fundraising effort is being conducted under the auspices of the Friends of the Parks, and the Friends will file the necessary Federal income tax information.

The Founders' Lions Club has adopted the project in honor of their 75th anniversary in January. The Founders' Lions' Club has a long history of philanthropic work with the Parks Department, beginning with recruiting the first Parks Director, and continuing with the Lions' Municipal Golf Course, the pecan allee on Barton Springs Road, and the existing playscape at Zilker Park. We are delighted to have their assistance.

Our joint fundraising effort is proceeding well, and we expect construction to begin on the first major new playscape element this winter. Please contact me if you need additional information.

Manuel A. Mollinedo, Director
Parks and Recreation Department

MM:CK



MEMORANDUM

TO: Parks and Recreation Board Members

FROM: Manuel A. Mollinedo, Director
Parks and Recreation Department

DATE: November 2, 1990

SUBJECT: Wildflower Seed from the LBJ Ranch

On October 9, Lady Bird Johnson had a reception at her ranch, to celebrate a bumper crop of the wildflower Gaillardia, and to give her surplus Gaillardia seed to deserving public agencies. PARD received enough seed to cover more than 5 acres with the beautiful red and gold wildflower this spring.

Gaillardia, which is also known as Indian Blanket, is a very sturdy and reliable annual wildflower. It will usually reseed, ensuring years of late spring bloom. Mrs. Johnson's seed has a 30% germination rate, and the recommended seeding rate is 20 lbs/acre. All it requires is a sunny spot, adequate rainfall in the winter, and no mowing until the plants have set seed. All Mrs. Johnson asks is that we send her photographs of all the places that are seeded with the seed she has given us. The planting season is late September to early December. Any seed you haven't planted by December can be stored in the refrigerator until next year.

Please let me know if you need additional information.

Manuel A. Mollinedo, Director
Parks and Recreation Department

MM:CK

MEMORANDUM

TO: Parks and Recreation Board Members

FROM: Manuel A. Mollinedo, Director
Parks and Recreation Department

DATE: November 6, 1990

SUBJECT: Reilly and Sanchez School Parks

The Austin Independent School District (AISD) is selling to the State land in the 6100 block of Guadalupe that includes the District's Caruth Administration Building, service center, warehouse and bus garage. This sale includes 2.7 acres of Reilly Elementary School which are already used by the bus garage. The 2.7-acre is part of the 9.86-acre Reilly Playground in which the City owns a 1/4 undivided interest.

Bill Bingham, attorney for AISD, requested in a letter dated July 9, 1990, that the City reconvey its 1/4 interest in the 2.7 acres to the District so that it could be sold to the State. The remainder of Reilly Playground, including the park improvements, will not be affected. In return, AISD offered to grant the City, without cost, a 1/4 undivided interest in approximately 1.4 acres at Sanchez Elementary School where PARD has already made improvements (with voter-approved CIP funds) without benefit of any ownership interest.

The land at Reilly in which the City has a 1/4 interest is not dedicated parkland, and exchanges of properties between cities and school districts is authorized by State law. Also, the 2.7 acres at Reilly are already occupied by the AISD bus garage, have no PARD improvements and are not maintained by PARD. Therefore, PARD has accepted the land exchange with the following certain conditions.

1. PARD has elected, primarily for maintenance reasons, to accept 1/4 undivided interest in only an estimated 1.4 acres which are undeveloped and well shaded.
2. Recent classroom expansion at Sanchez has resulted in removal of parts of the play equipment originally installed by PARD north of the school building. AISD will purchase and install new equipment and make other improvements requested by PARD on the 1.4 acres.

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3. AISD and the City will enter into a Joint Ownership and Use Agreement to govern the responsibilities of each party in ownership, design, construction, operation and maintenance at the Sanchez site.

The City's interest in Reilly and the proposed Sanchez site have unequal values, but the supplementary work by AISD to develop the 1.4 acres makes the values very comparable.

City Council action on the land exchange is scheduled for November 15, 1990.



Manuel A. Mollinedo, Director
Parks and Recreation Department

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